

## **GENERAL TERMS AND CONDITIONS – EVENT LOUNGE**

### **ARTICLE 1. Scope of Application**

These General Terms and Conditions apply to all offers issued by Event Lounge, as well as to all services provided or goods supplied by Event Lounge, operated by Coolest People SRL (hereinafter referred to collectively as the “Services”), unless otherwise agreed in writing.

The client is deemed to have taken note of these General Terms and Conditions and to have accepted all clauses therein. Any acceptance of terms deviating from these conditions shall only be valid if expressly agreed in writing between the client and Event Lounge.

### **ARTICLE 2. Reservation and Contract Confirmation**

All work performed by Event Lounge is generally subject to a quotation. All documents produced, including offers and related documents, are provided for information purposes only and remain subject to revision, notably in the event of increases in wages, social charges, supplier prices, or modifications to the initial project.

A reservation shall be considered firm and final only after the contract has been signed and the agreed deposit has been paid.

### **ARTICLE 3. Payment Terms**

Unless otherwise specified in the contract, payment shall be made as follows: 60% upon signature and 40% no later than ten working days prior to the event date. Variable costs, including but not limited to energy consumption, additional staff, security, or cleaning, shall be subject to a final settlement after the event.

Any late payment shall automatically and without prior notice give rise to interest of 1% per commenced month, as well as a fixed indemnity of 10% of the outstanding amount, with a minimum of 250 euros.

### **ARTICLE 4. Security Deposit**

Event Lounge reserves the right to request a financial guarantee, the amount of which shall be determined based on the nature and risk associated with the event. This guarantee may be retained in whole or in part in the event of material damage, overtime occupation, or unpaid invoices.

## **ARTICLE 5. Cancellation**

In the event of cancellation by the client, the following indemnities shall apply: if cancellation occurs more than 90 calendar days prior to the event, 30% of the total amount shall remain due; between 90 and 30 days prior to the event, 60% shall remain due; and less than 30 days prior to the event, 100% of the total budget shall be payable.

Any deposits paid shall be considered definitively acquired as fixed compensation. Any costs already incurred with external partners shall remain fully payable by the client.

## **ARTICLE 6. Use of the Premises**

The premises are made available exclusively for the event described in the contract. Subletting or any other use is strictly prohibited. The use of open flames, double-sided adhesive directly on surfaces, gas cylinders, confetti, powders, or any materials likely to damage the premises is prohibited. Any fixation on walls or structures must receive prior approval.

The client is responsible for any damage caused by itself, its guests, or its suppliers. Any damage shall be charged at a minimum of one hundred euros per square meter, without prejudice to a higher amount if justified.

Agreed schedules must be strictly respected. Any overtime shall be charged per commenced hour.

## **ARTICLE 7. Technical Services – LSE Exclusivity**

Event Lounge works in exclusive partnership with Laser System Europe (LSE) for technical services. Any intervention by an external technical supplier must be subject to prior validation and may give rise to a buy-out fee. An LSE technician may be required on site to ensure the safety of the installations. Event Lounge declines all responsibility in case of use of non-approved equipment.

## **ARTICLE 8. Security**

The presence of security staff is mandatory in accordance with the internal regulations applicable to the venue. A minimum of one security agent is required per 150 guests. The presence of at least one security agent is also mandatory for any event taking place before 9:00 AM, from 6:00 PM onwards, and during weekends. In the event alcohol is served, the security arrangement may not be removed under any circumstances.

Event Lounge reserves the right to adapt or reinforce the security arrangement if required by the circumstances, the nature of the event, or the attendance level, without this giving rise to any dispute.

## **ARTICLE 9. Catering**

Event Lounge works with approved catering partners. In the event of the use of an external caterer, a corkage fee of 20 euros per guest per day shall apply, as well as a fee of 350 euros per day for the use of the kitchen facilities.

The client remains fully responsible for compliance with applicable sanitary regulations and for the complete restoration of the installations. Any insufficient restoration shall result in additional invoicing.

## **ARTICLE 10. Liability**

Event Lounge is bound by an obligation of means and not of result. The client bears full legal responsibility for its guests, suppliers, and participants. The client guarantees that it holds valid event organizer civil liability insurance.

Event Lounge shall under no circumstances be held liable for indirect losses, reputational damage, loss of business, damage to the client's or third parties' property, nor for theft or deterioration occurring during the event.

## **ARTICLE 11. Claims**

Any claim must be submitted in writing within five working days following the event. After this period, no claim shall be admissible.

## **ARTICLE 12. Image Rights & Data Protection**

Unless prior written objection is made, Event Lounge may use images of the event for promotional purposes. Personal data is processed in accordance with the GDPR.

## **ARTICLE 13. Immediate Termination**

Event Lounge reserves the right to immediately terminate the event, without prior notice or compensation, in the event of non-payment of amounts due, endangerment of the building or persons, or non-compliance with safety instructions. In such circumstances, no full or partial refund may be claimed by the client.

#### **ARTICLE 14. Jurisdiction**

All offers, assignments, and activities are governed by Belgian law. Any dispute shall fall under the exclusive jurisdiction of the courts of Brussels, and where applicable, the Justice of the Peace of the 4th district of Brussels